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Assessment and Program Improvement

SEHD Assessment Office

Assessment - Building a culture of continuous improvement of student learning.

- Assist faculty/instructors in creating, validating, and implementing high quality, program level assessments and scoring tools (rubrics).
- Administer and provide instructor support for the SEHD assessment management system, Student Learning and Licensure.
- Serve as SEHD administrators of Qualtrics. Collect data and create reports for program level and school-wide surveys.

Planning and Research - Ensuring the decisions and improvement efforts are informed by quality data.

- Facilitate “just-in-time” data reporting and the development of “data dashboards” for various audiences within SEHD.
- Respond to requests for data and information (administrative needs, grants, program monitoring).

Accreditation and External Reporting - Demonstrating the quality of SEHD offerings.

- Support faculty and school leadership in their development of annual reports to the Higher Learning Commission (HLC) on the performance of SEHD program offerings.
- Facilitate/coordinate the external accreditation or state authorization processes for SEHD and individual programs.
- Ensure required annual external reports are completed and submitted (e.g., Title II reporting).
- Coordinate with local governments and school districts to collect information about our alumni.

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