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Graduate Degree Audits (SEHD Faculty Guide)

Overview

Graduate degree audits ensure that students meet all requirements for graduation and are required for all graduating students. Graduate audits are currently being implemented across programs, with full rollout expected by Fall 2026.

How Degree Audits Work

Degree Audit Logic Flow

```
Student Admit Term
  ↓
Catalog Year
  ↓
Degree Audit Output
```

Interpretation:

- Student admit term determines the catalog year
 - Catalog year determines program requirements
 - Requirements + completed coursework generate the audit output
-

Why Degree Audits Matter

- Required for graduation clearance
 - New for graduate programs (already established for undergraduate)
 - Students already have access and may request guidance
-

Key Concepts

Degree Audit Structure

```
Student Record
  ↓
```

Program of Study
↓
Catalog Requirements
↓
Completed Coursework
↓
Audit Results (Complete / Not Complete)

Important Rules

Catalog-Year Dependency

- Audits are tied to the catalog associated with a student’s admit term
- Example: Fall 2025 → 2025-2026 catalog

Exceptions Handling

Standard Requirements
+
Faculty Exception (DATC Form)
↓
Updated Individual Audit

- Exceptions must be applied individually per student
- Catalog changes apply to all students in that catalog year

Multiple Credentials Limitation

Degree Audit (MA)
Degree Audit (Certificate)
Degree Audit (License)
↓
NOT CONNECTED

- Separate credentials generate separate audits
- Audits do not integrate or share information

Faculty Workflow

Review Student Audit
↓
Check Against Catalog
↓
Approve / Request Changes
↓
Submit DATC Form
↓
Audit Updated

Access & Tools

- Access audits through the UCDAccess Faculty Portal
- Request “DATC Advisor” access if needed

DATC Form Use Cases

- Course substitutions
- Waivers
- Transfer credit updates

Common Issues

Missing Requirement → Check catalog alignment
Course Not Counting → Verify substitution
Transfer Not Applied → Confirm updated form
Duplicate Audits → Multiple credential issue

Sample Degree Audits

MA LEADERSHIP FOR EDUCATIONAL ORGANIZATIONS: LEADING CHANGE FOR STUDENT SUCCESS IN HIGHER EDUCATION

1) Complete all listed courses (10 total):

IN-P -->	8 COURSES TAKEN				1 COURSE TAKEN
SP23 EDUC5500	3.0	A		Diversity in Higher Education	
SP23 EDUC5651	3.0	A		Foundations of Leadership	
SU23 RSEM5120	3.0	A		Intro to Research Methods	
FA23 EDUC5060	3.0	A		Higher Ed in a Global World	
SP24 EDUC5653	3.0	A		Leadership Practice for Change	
SP25 EDUC5070	3.0	A-		Law and Ethics	
FA25 EDUC5080	3.0	A		Resource Mgmt in Higher Ed	
FA25 EDUC5130	3.0	A		College Student Development	
SP26 EDUC5654	3.0	***		Leadership Practice Capstone	
NEEDS: 1 COURSE					
SELECT FROM: EDUC5652					




WORK NOT APPLIED

The following courses have not been applied to your degree program. For more information contact your academic advisor.

SP26 EDUC7510	3.0	***		Strategic Org Mngmt	
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• MA CFT with clean audit

ALL REQUIREMENTS COMPLETED --- IN-PROGRESS COURSES USED

- >  MA COUPLE AND FAMILY THERAPY: GENERAL REQUIREMENTS
- >  MA COUPLE AND FAMILY THERAPY: CORE REQUIREMENTS
- >  MA COUPLE AND FAMILY THERAPY: PRACTICUM AND INTERNSHIP

Support

- Contact your Graduate Academic Advisor for program-specific issues
- Email Degree Audit Unit: DAUnit@UCDenver.edu

Key Takeaways

- ✓ All students need a CLEAN audit to graduate
- ✓ Audits are tied to catalog year
- ✓ Exceptions require DATC form
- ✓ Faculty review is critical
- ✓ Full implementation targeted for Fall 2026

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