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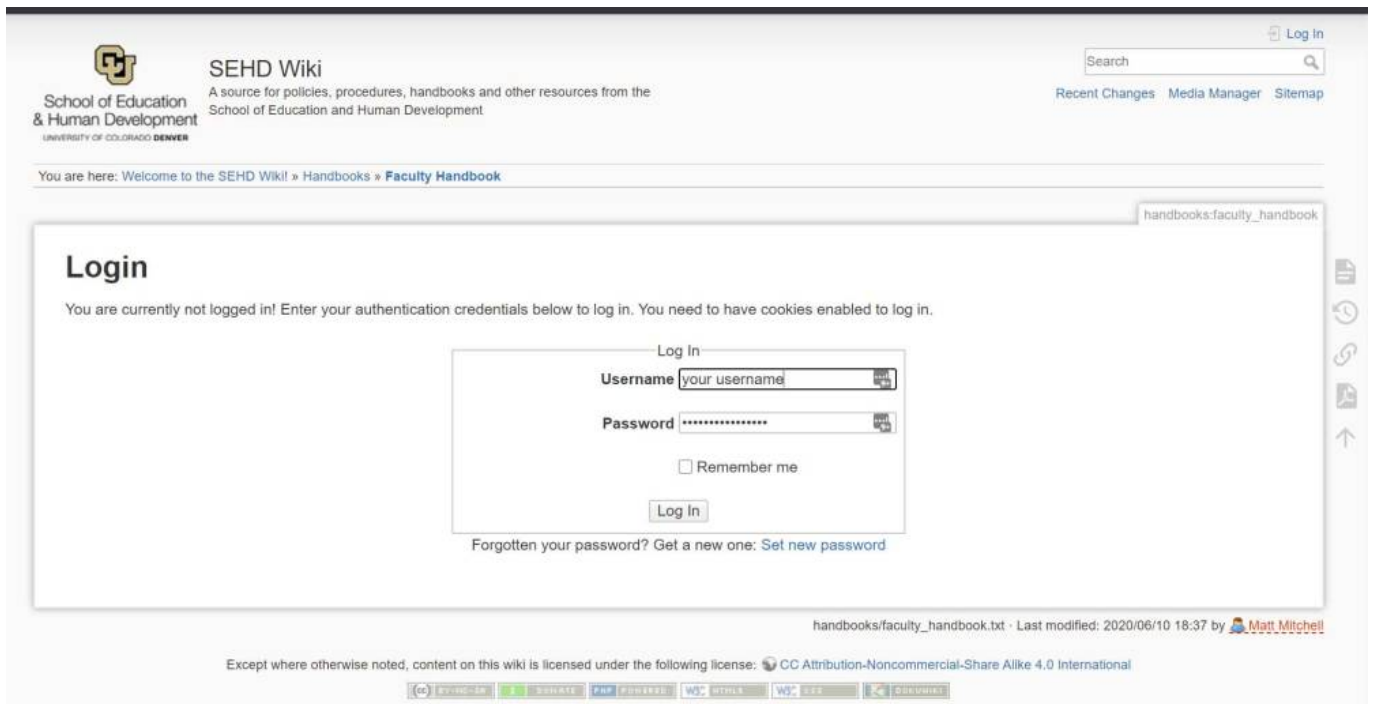
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# How To

## Make Edits

1. Click 'Login' in the upper right corner of the screen and login with your wiki credentials.



2. Navigate to the section of the website you would like to edit. In this case we are going to make some edits to the Faculty Handbook.

SEHD Wiki  
A source for policies, procedures, handbooks and other resources from the School of Education and Human Development

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## Faculty Handbook

### School's Mission and Vision

[Edit](#)

#### Mission

[Edit](#)

#### Leadership For Educational Equity

Prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.

#### Vision

[Edit](#)

The vision of the School of Education & Human Development (SEHD) is to be, "A leading school of education providing national expertise on educational issues and socially-just solutions for urban and diverse communities. Through innovative research and partnerships, we strive to be passionate agents of change, inspiring upcoming generations to learn from the past and shape the future".


The School of Education & Human Development's research, education and outreach programs are focused on supporting urban communities, alive with diverse cultural and linguistic traditions and influenced by the dynamic interplay of class, race, power and privilege. Through community alliances, SEHD faculty and students collaborate to identify, study, and take action within the social and political complexities of urban practice.

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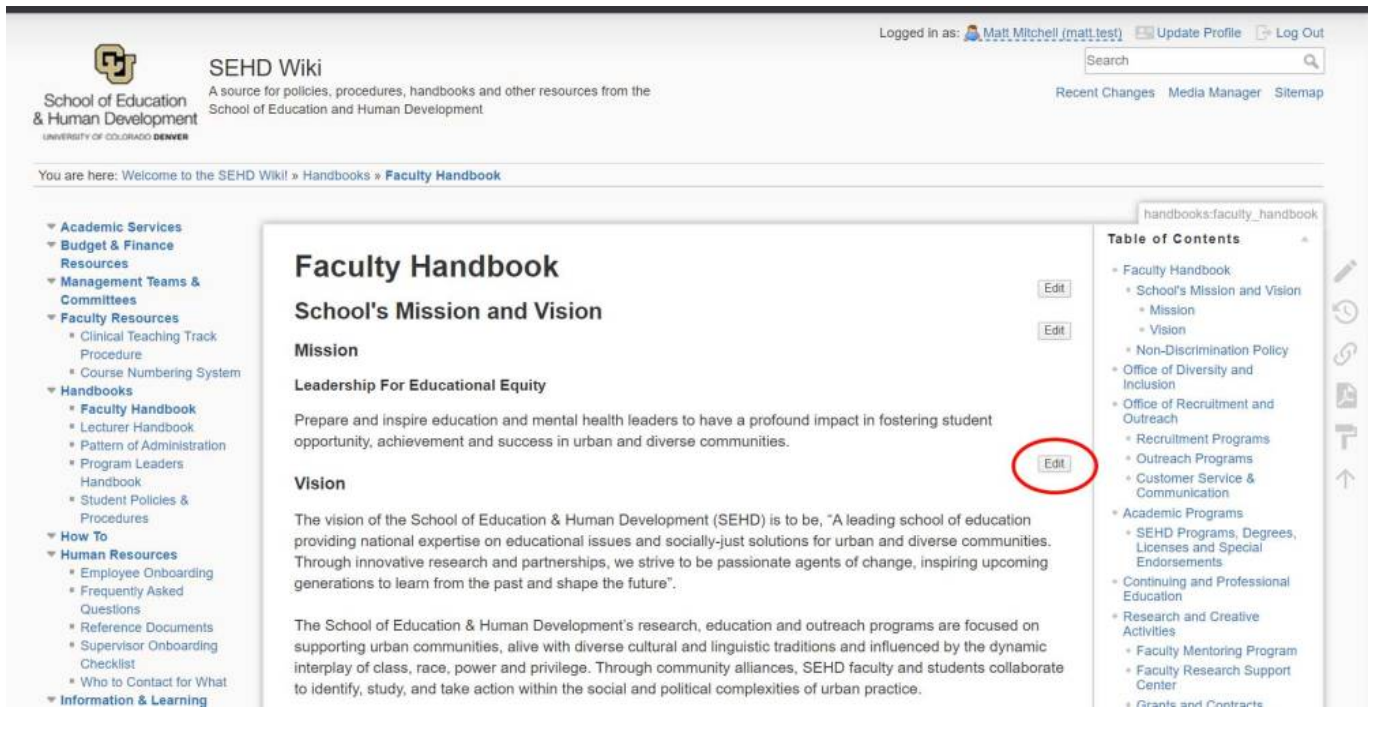
- Faculty Handbook
  - School's Mission and Vision
    - Mission
    - Vision
  - Non-Discrimination Policy
  - Office of Diversity and Inclusion
  - Office of Recruitment and Outreach
    - Recruitment Programs
    - Outreach Programs
  - Customer Service & Communication
- Academic Programs
  - SEHD Programs, Degrees, Licenses and Special Endorsements
- Continuing and Professional Education
- Research and Creative Activities
  - Faculty Mentoring Program
  - Faculty Research Support Center
  - Grants and Contracts

3. Click the "Edit" button that is **below and to the right** of the section you would like to edit. In this case we want to edit the "Mission".

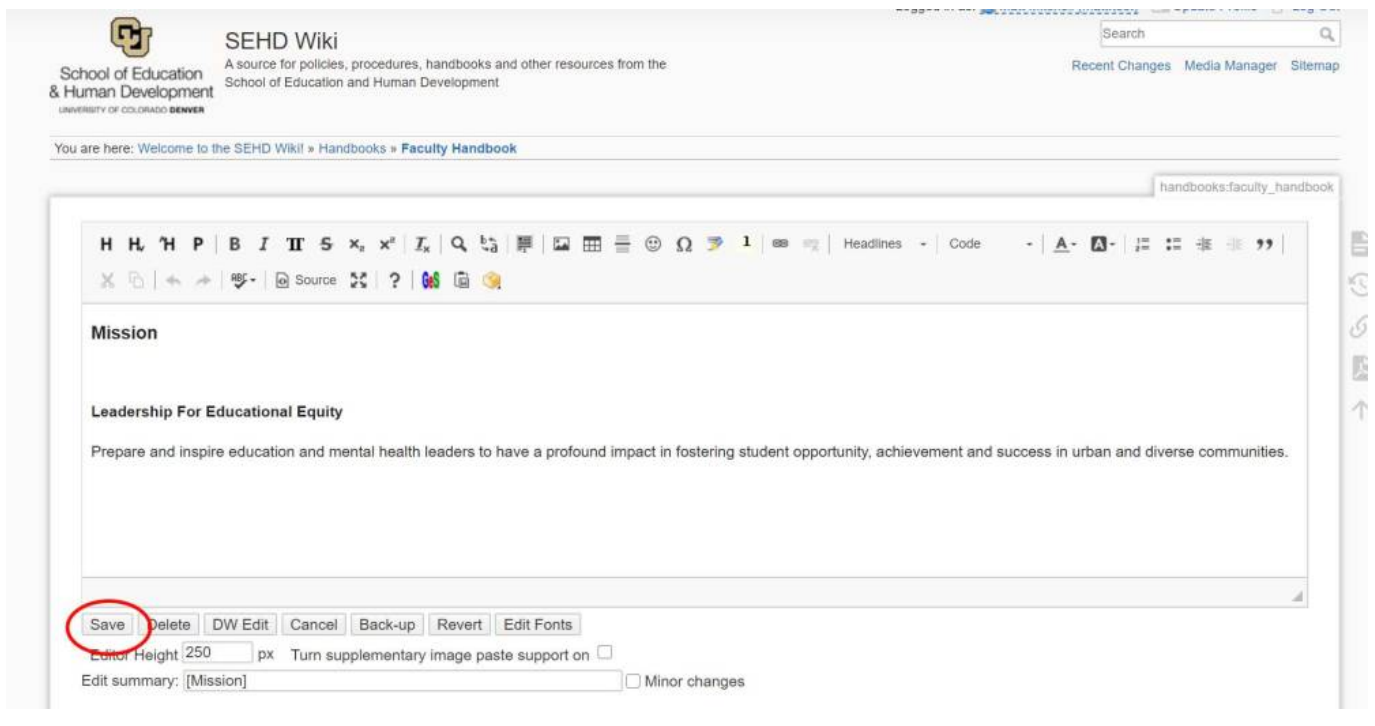
Hovering over the edit button for a second before clicking it can prevent it from opening the wrong section.



Sometimes when you click the "edit" button it will load extra sections or the wrong section entirely, if this happens it is best to just hit cancel and go back to the previous page and then hit the edit button again.



4. Make your changes on this page using the editor and click save when you are finished. Every save creates a new version of the document, allowing you to roll back changes to previous revisions if mistakes are made.



5. This how to is meant to give you a quick introduction to making edits on the wiki. If you'd like to read more about what is possible with ckeditor please take a look at their documentation, a few examples are also highlighted below.

- [Inserting images](#)
- [Pasting from Word](#)

- [Basic Text Styles](#)
- Feel free to make edits and experiment in the [Wiki Playground](#).

## Request Access



Email [sehhelp@ucdenver.edu](mailto:sehhelp@ucdenver.edu) to request access to the Wiki.

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