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# How To

## Make Edits to Sections

1. Click 'Login' in the upper right corner of the screen and login with your wiki credentials.

SEHD Wiki  
A source for policies, procedures, handbooks and other resources from the  
School of Education and Human Development

You are here: Welcome to the SEHD Wiki! » Handbooks » **Faculty Handbook**

### Login

You are currently not logged in! Enter your authentication credentials below to log in. You need to have cookies enabled to log in.

Log In

Username

Password

☐ Remember me

Forgotten your password? Get a new one: [Set new password](#)

handbooks:faculty\_handbook.txt · Last modified: 2020/06/10 18:37 by [Matt Mitchell](#)

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2. Navigate to the section of the website you would like to edit. In this case we are going to make some edits to the Faculty Handbook.

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You are here: Welcome to the SEHD Wiki! » Handbooks » **Faculty Handbook**

## Faculty Handbook

### School's Mission and Vision

[Edit](#)

#### Mission

[Edit](#)

#### Leadership For Educational Equity

Prepare and inspire education and mental health leaders to have a profound impact in fostering student opportunity, achievement and success in urban and diverse communities.

#### Vision

[Edit](#)

The vision of the School of Education & Human Development (SEHD) is to be, "A leading school of education providing national expertise on educational issues and socially-just solutions for urban and diverse communities. Through innovative research and partnerships, we strive to be passionate agents of change, inspiring upcoming generations to learn from the past and shape the future".

The School of Education & Human Development's research, education and outreach programs are focused on supporting urban communities, alive with diverse cultural and linguistic traditions and influenced by the dynamic interplay of class, race, power and privilege. Through community alliances, SEHD faculty and students collaborate to identify, study, and take action within the social and political complexities of urban practice.

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    - Customer Service & Communication
  - Academic Programs
    - SEHD Programs, Degrees, Licenses and Special Endorsements
  - Continuing and Professional Education
  - Research and Creative Activities
    - Faculty Mentoring Program
    - Faculty Research Support Center
    - Grants and Contracts

3. Click the “Edit” button that is **below and to the right** of the section you would like to edit. In this case we want to edit the “Mission”.

The screenshot shows the SEHD Wiki interface. The top navigation bar includes the University of Colorado Denver logo, the SEHD Wiki title, a description, and user information (Logged in as: Matt Mitchell (matt.test)). A search bar and links for Recent Changes, Media Manager, and Sitemap are also present. The left sidebar contains a tree view of the site structure, including Academic Services, Budget & Finance, Resources, Management Teams & Committees, Faculty Resources, Handbooks, and Human Resources. The main content area displays the 'Faculty Handbook' page, specifically the 'School's Mission and Vision' section. The 'Mission' section is highlighted, and an 'Edit' button is circled in red. The 'Table of Contents' on the right lists various sections, including Faculty Handbook, School's Mission and Vision, Mission, Vision, Non-Discrimination Policy, Office of Diversity and Inclusion, Office of Recruitment and Outreach, Recruitment Programs, Outreach Programs, Customer Service & Communication, Academic Programs, SEHD Programs, Degrees, Licenses and Special Endorsements, Continuing and Professional Education, Research and Creative Activities, Faculty Mentoring Program, Faculty Research Support Center, and Grants and Contracts.

4. Make your changes on this page using the editor and click save when you are finished. Every save creates a new version of the document, allowing you to roll back changes to previous revisions if mistakes are made.

The screenshot shows the SEHD Wiki interface in edit mode. The top navigation bar is the same as the previous screenshot. The left sidebar is also the same. The main content area displays the 'Faculty Handbook' page, specifically the 'School's Mission and Vision' section. The 'Mission' section is highlighted, and an 'Edit' button is circled in red. The 'Table of Contents' on the right is also visible. The bottom of the page shows the edit summary: 'Edit summary: [Mission]' and a checkbox for 'Minor changes'.

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