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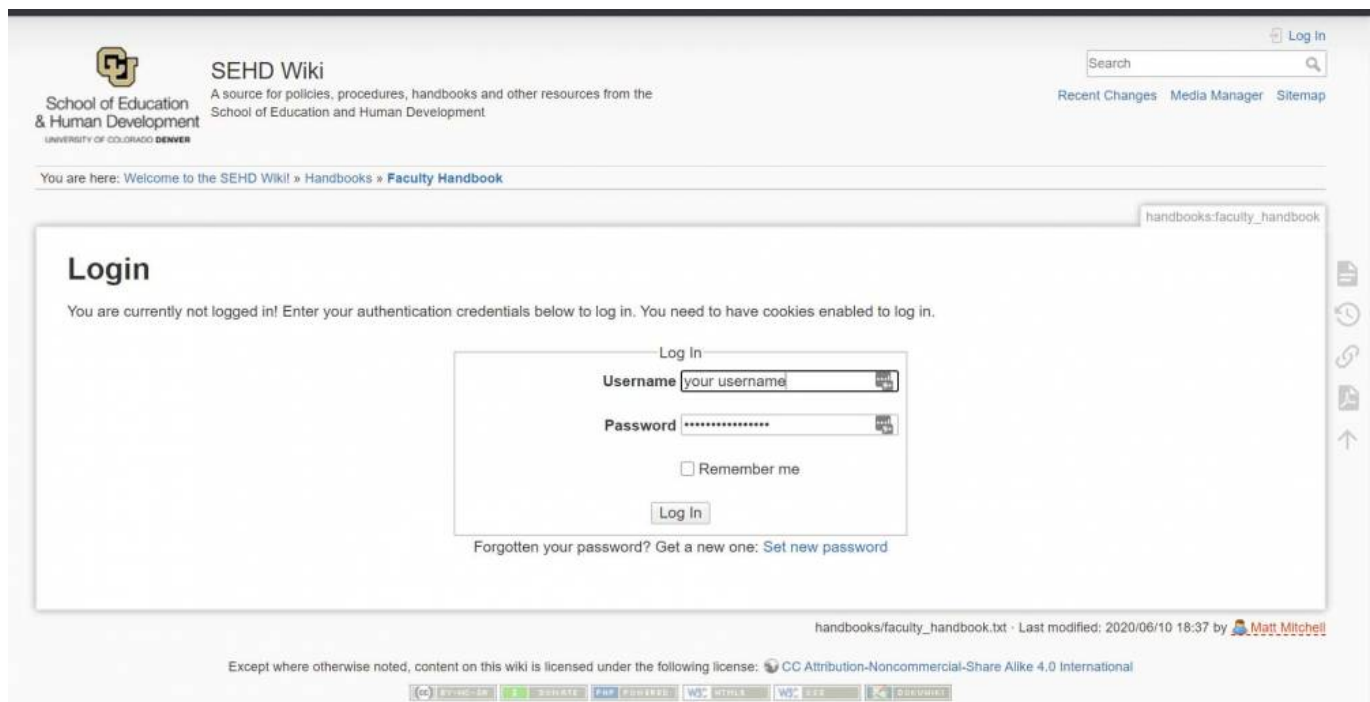
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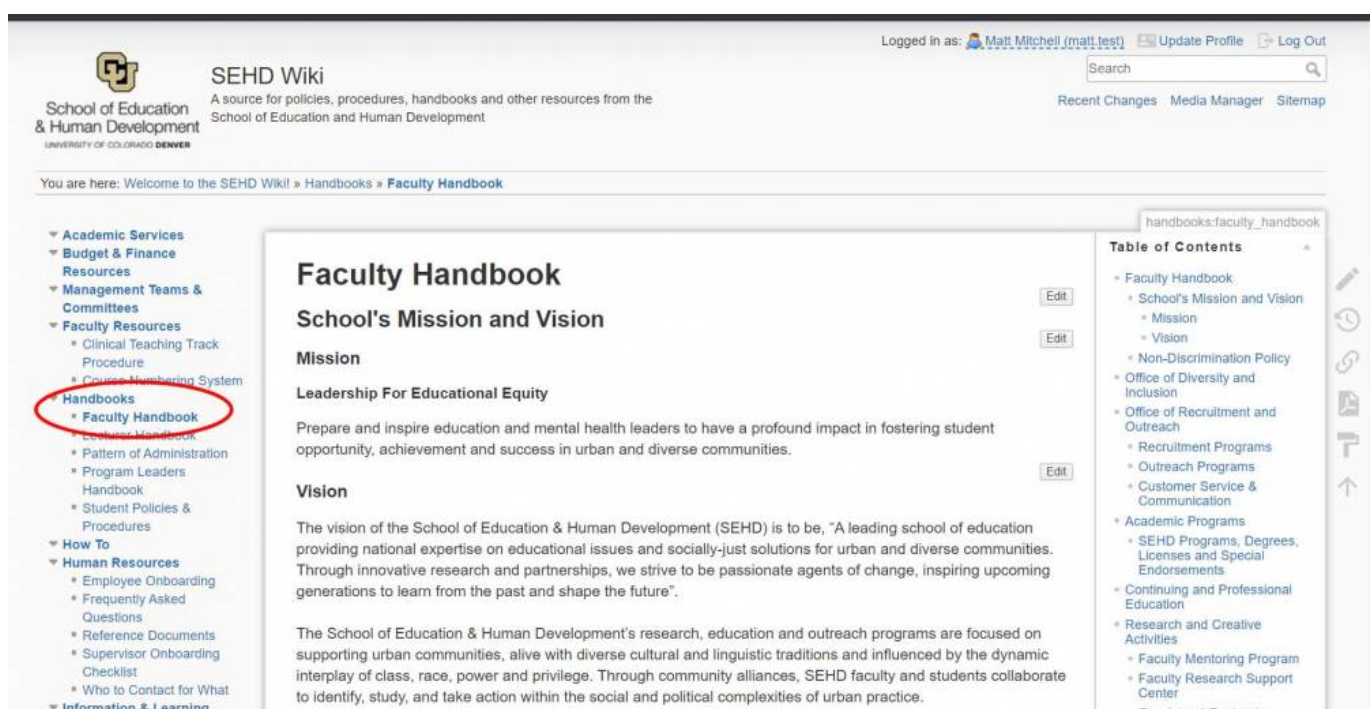
# How To

## Make Edits

1. Click 'Login' in the upper right corner of the screen and login with your wiki credentials.



2. Navigate to the section of the website you would like to edit. In this case we are going to make some edits to the Faculty Handbook.



3. Click the “Edit” button that is **below and to the right** of the section you would like to edit. In this case we want to edit the “Mission”.

The screenshot shows the SEHD Wiki interface. The left sidebar contains a navigation menu with categories like Academic Services, Budget & Finance, Resources, Management Teams & Committees, Faculty Resources, Handbooks, How To, and Human Resources. The main content area is titled 'Faculty Handbook' and 'School's Mission and Vision'. It includes sections for 'Mission' and 'Vision'. The 'Mission' section is titled 'Leadership For Educational Equity' and describes the school's goal to provide national expertise. The 'Vision' section describes the school's vision of being a leading school of education. To the right of the 'Mission' section, there is an 'Edit' button circled in red. A 'Table of Contents' sidebar is also visible on the right.

4. Make your changes on this page using the editor and click save when you are finished. Every save creates a new version of the document, allowing you to roll back changes to previous revisions if mistakes are made.

The screenshot shows the SEHD Wiki interface in edit mode. The left sidebar is the same as the previous screenshot. The main content area is titled 'Faculty Handbook' and 'School's Mission and Vision'. It includes sections for 'Mission' and 'Vision'. The 'Mission' section is titled 'Leadership For Educational Equity' and describes the school's goal to provide national expertise. The 'Vision' section describes the school's vision of being a leading school of education. At the bottom of the page, there is a 'Save' button circled in red. Other buttons include 'Delete', 'DW Edit', 'Cancel', 'Back-up', 'Revert', and 'Edit Fonts'. There is also a text input field for 'Edit summary' and a checkbox for 'Minor changes'.

## Request Access

Email [sehdhelp@ucdenver.edu](mailto:sehdhelp@ucdenver.edu) to request access to the Wiki.

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<https://wiki.cu.studio/> - **SEHD Wiki**

Permanent link:

<https://wiki.cu.studio/help/start?rev=1591815760>

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