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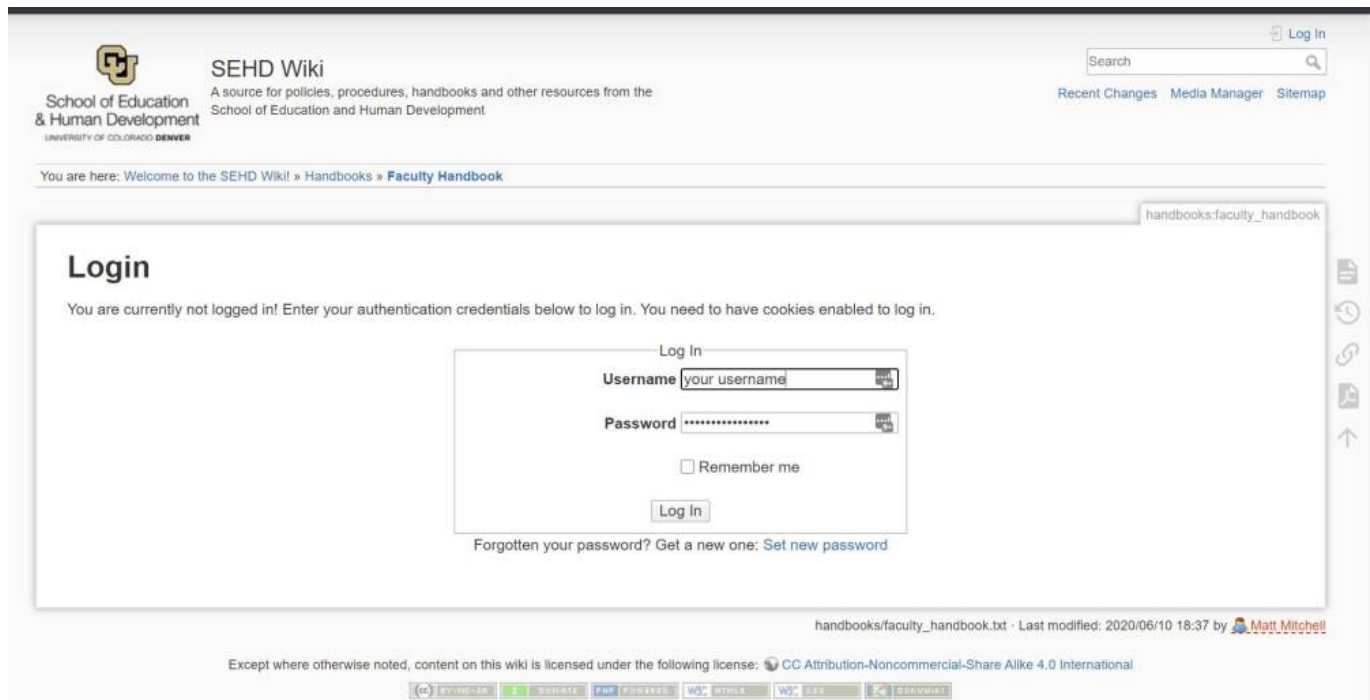
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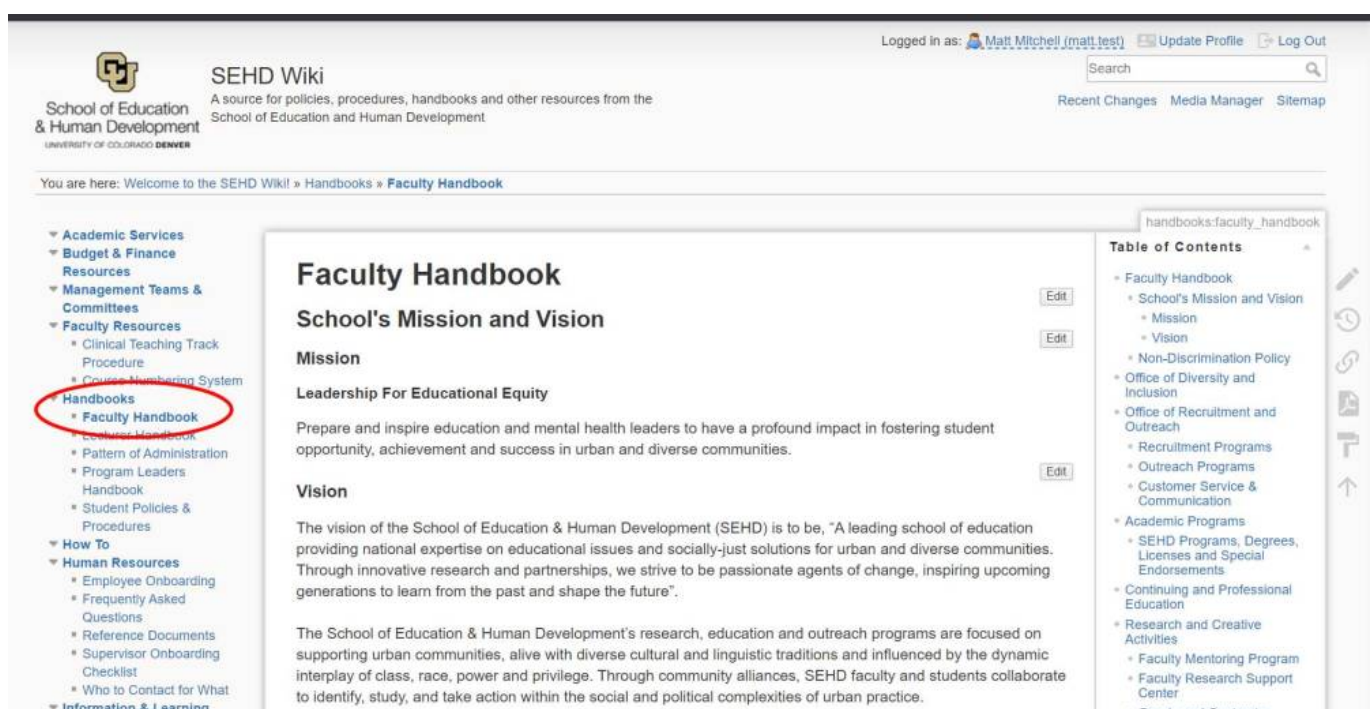
How To

Make Edits

1. Click 'Login' in the upper right corner of the screen and login with your wiki credentials.



2. Navigate to the section of the website you would like to edit. In this case we are going to make some edits to the Faculty Handbook.



3. Click the “Edit” button that is **below and to the right** of the section you would like to edit. In this case we want to edit the “Mission”.

The screenshot shows the SEHD Wiki interface. The left sidebar contains a navigation menu with categories like Academic Services, Budget & Finance, Resources, Management Teams & Committees, Faculty Resources, Handbooks, How To, and Human Resources. The main content area is titled 'Faculty Handbook' and 'School's Mission and Vision'. Under the 'Mission' section, there is a sub-section 'Leadership For Educational Equity' with a paragraph of text. To the right of this text is an 'Edit' button, which is circled in red. A 'Table of Contents' sidebar on the right lists various documents, including the Faculty Handbook, School's Mission and Vision, and various policies and programs.

4. Make your changes on this page using the editor and click save when you are finished. Every save creates a new version of the document, allowing you to roll back changes to previous revisions if mistakes are made.

This screenshot shows the same SEHD Wiki page in edit mode. The 'Mission' section is visible, including the 'Leadership For Educational Equity' sub-section and its text. At the bottom of the page, there is a toolbar with various editing options. The 'Save' button is circled in red. Other buttons include 'Delete', 'DW Edit', 'Cancel', 'Back-up', 'Revert', and 'Edit Fonts'. Below the toolbar, there is a field for 'Editor Height' (set to 250 px) and a checkbox for 'Turn supplementary image paste support on'. An 'Edit summary' field contains the text '[Mission]'.

Request Access



Email sehdhelp@ucdenver.edu to request access to the Wiki.

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