

Table of Contents

How To

Make Edits

Request Access

1

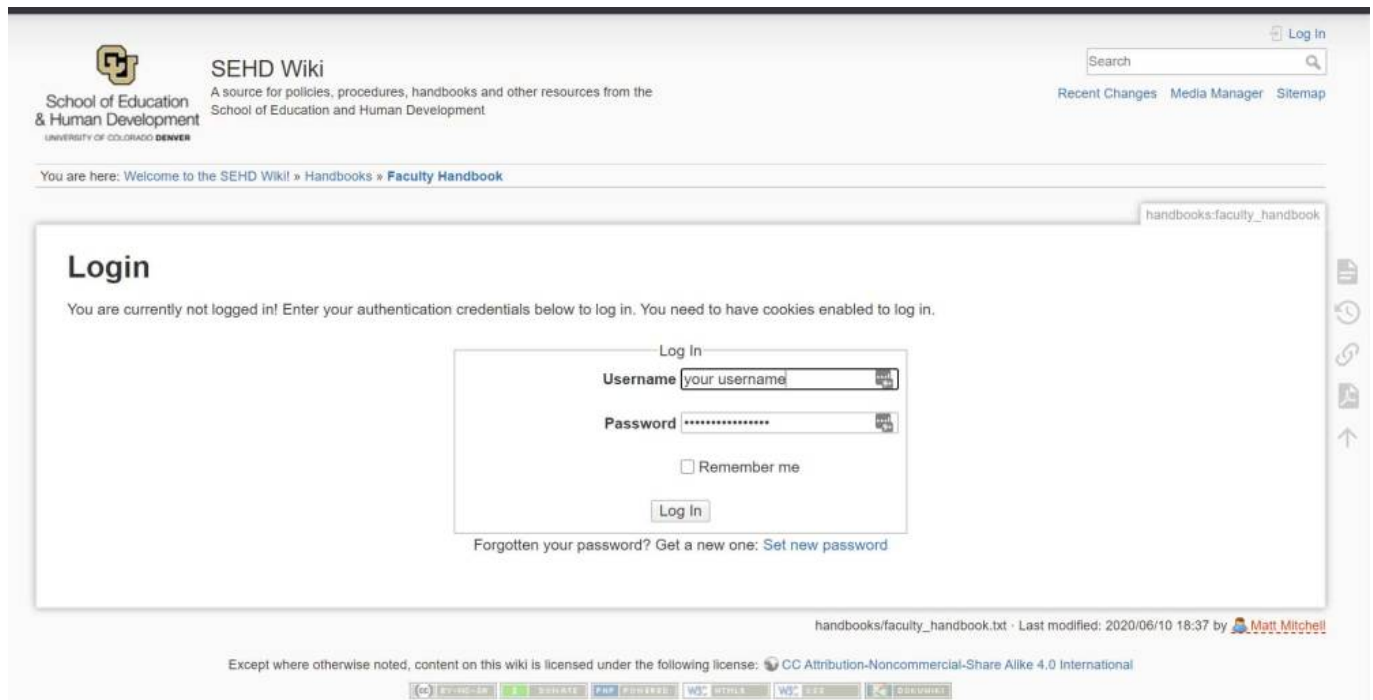
1

3

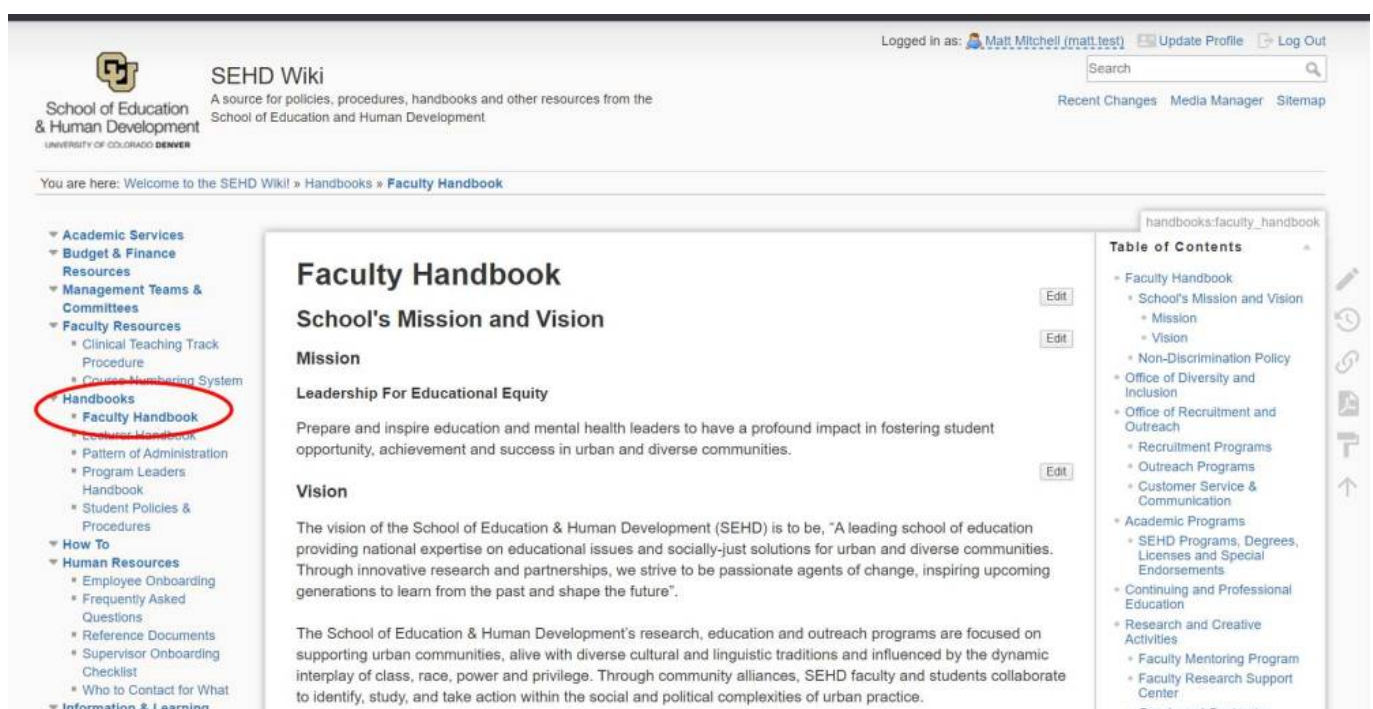
How To

Make Edits

1. Click 'Login' in the upper right corner of the screen and login with your wiki credentials.



2. Navigate to the section of the website you would like to edit. In this case we are going to make some edits to the Faculty Handbook.



3. Click the “Edit” button that is **below and to the right** of the section you would like to edit. In this case we want to edit the “Mission”.

The screenshot shows the SEHD Wiki interface. The left sidebar contains a navigation menu with categories like Academic Services, Budget & Finance, Resources, Management Teams & Committees, Faculty Resources, Handbooks, How To, and Human Resources. The main content area is titled 'Faculty Handbook' and 'School's Mission and Vision'. It includes sections for 'Mission' and 'Vision'. The 'Mission' section is titled 'Leadership For Educational Equity' and contains text about preparing and inspiring education and mental health leaders. The 'Vision' section describes the school's vision and its commitment to urban communities. On the right side, there is a 'Table of Contents' and a list of links. An 'Edit' button is circled in red next to the 'Mission' section.

4. Make your changes on this page using the editor and click save when you are finished. Every save creates a new version of the document, allowing you to roll back changes to previous revisions if mistakes are made.

The screenshot shows the SEHD Wiki interface in edit mode. The left sidebar is the same as the previous screenshot. The main content area is titled 'Faculty Handbook' and 'School's Mission and Vision'. It includes sections for 'Mission' and 'Vision'. The 'Mission' section is titled 'Leadership For Educational Equity' and contains text about preparing and inspiring education and mental health leaders. The 'Vision' section describes the school's vision and its commitment to urban communities. At the bottom of the page, there is a 'Save' button circled in red, along with other buttons like 'Delete', 'DW Edit', 'Cancel', 'Back-up', 'Revert', and 'Edit Fonts'. There is also a text input field for 'Edit summary' and a checkbox for 'Minor changes'.

5. This how to is meant to give you a quick introduction to making edits on the wiki. If you'd like to read more about what is possible with ckeditor please take a look at their documentation, a few examples are also highlighted below.

- [Inserting images](#)

- [Pasting from Word](#)
- [Basic Text Styles](#)
- Feel free to make edits and experiment in the [Wiki Playground](#).

Request Access



Email sehdhelp@ucdenver.edu to request access to the Wiki.

From:

<https://wiki.cu.studio/> - **SEHD Wiki**

Permanent link:

<https://wiki.cu.studio/help/start?rev=1591816503>

Last update: **2020/06/10 19:15**

