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# Privacy and Security Policies and Procedures

1. University HIPAA Policy <http://www.ucdenver.edu/research/ORC/HIPAA/Pages/Policy.aspx>

## Overview

Data privacy is a critical component of the School of Education & Human Development (SEHD) operations. The protection and management of the various types of student, staff, faculty, and research subject Personally Identifiable Information (PII) is critical to the SEHD's operations. SEHD computer systems and related devices collect and record data as required for educational delivery, management, administration, reporting, assessment, and research purposes. This type of information is protected should never be disclosed to unauthorized individuals.

## Purpose

This policy reiterates the SEHD's commitment to the general privacy requirements for information captured or generated by the SEHD's operations, systems, network devices, or communications as specified by University of Colorado system and the University of Colorado Denver.

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## University of Colorado Policy

The SEHD and its employees are subject to University of Colorado's IT Security Program policy (APS-6005 <https://www.cu.edu/ope/aps/6005>).

### The goals of the University IT Security are as follows:

1. All members of the University community are aware of and are sufficiently trained to carry out their responsibilities for protecting University Information and IT Resources.
2. University information is regarded as a strategic organizational asset and is treated in a manner consistent with that of other strategic assets, such as financial and facility assets
3. IT Security is not considered a technical concern, but is addressed as a strategic business issue by integrating IT security safeguards into University business processes.
4. University resources are applied judiciously to IT security issues by focusing on those that represent the greatest risk to University operations and information.
5. IT security incidents are promptly detected and responded to in a manner that limits the impact to the security of University information and the operations of the University.

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